



Government of India

Airports Economic Regulatory Authority of India
AERA Building, Administrative Complex,
Safdarjung Airport, New Delhi

Invitation of applications for hiring of Two (02) Consultants & Two (02) Young Professionals in Legal Division and One (01) Consultant in Information & Technology Division, Airports Economic Regulatory Authority of India

Airports Economic Regulatory Authority of India proposes to hire **Two (02) Consultants (01-Sr. Consultant, 01-Consultant)** and **Two (02) Young Professionals in Legal Division** for attending to specific and time bound work for handling the litigation related to Tariff determination before various Tribunals Courts etc. and for Legal Research etc. and to hire **One (01) Consultant in Information & Technology Division** for attending technical works related to IT infrastructure; coordination with the NIC regarding email/ e-office and website; and any other issues related to IT etc

2. Candidate with requisite qualification and experience as prescribed would be hired as Consultant.

2. Airports Economic Regulatory Authority of India invites applications from eligible candidates as Consultants. The details including eligibility criteria, TOR etc. are available on the AERA's website: www.era.gov.in Last date of receipt of application is **04.10.2023 upto 5.30 P.M.** Applications received after due date and time will not be considered.

Deputy Chief
Airports Economic Regulatory Authority of India,
AERA Building, Administrative Complex,
Safdarjung Airport, New Delhi – 110003



भारतीय विमानपत्तन आर्थिक विनियामक प्राधिकरण
Airports Economics Regulatory Authority of India
ऐरा भवन, एडमिनिस्ट्रेटिव काम्प्लेक्स, सफदरजंग एयरपोर्ट ,
नई दिल्ली - 110003, Phone No. 011-24695044-47



F.No. A-20013/Young Professionals/2023-24-Estb.

दिनांक: 05 सितम्बर, 2023

Subject: Invitation of applications for hiring of Two (02) Young Professionals in Legal Division, Airports Economic Regulatory Authority of India

Airports Economic Regulatory Authority of India (AERA) proposes to hire Two (02) Young Professional (YP) in Legal Division for attending to specific and time-bound work for handling the litigation related to Tariff determination before various Tribunals/Courts etc. and for Legal Research etc. Candidate with requisite qualification and experience as prescribed would be hired as Young Professional.

The application must clearly indicate the Category of Post applied for by each applicant. The applicants are to communicate with the addressee given below only by email. Telephone calls or other means of communication shall not be entertained.

The details of the advertisement are as follows:-

- I. **Job Requirement:** As per detailed Terms of Reference at Annex-I.
- II. **Qualification and Age Limit:** Qualification and age limit for the Category of Young Professional is given in the table below:

Category of Young Professional	Number of Post	Minimum Qualification & Experience	Age
Litigation/Legal Research/Regular Affairs	02	Bachelor of Law (LL.B.) Essential: Minimum One year experience in handling Legal matters in various Courts/Tribunals in India. Must have good working knowledge of Microsoft office tools (MS-word, MS - Excel, Power Point Presentation).	Not exceeding 32 years as on last date of receiving of Applications.

III. **Leave:** YP shall be eligible for 12 days' casual leave for a completed period of I year on pro-rata basis. No remuneration for the period of absence in excess of the admissible leave will be paid to YP. Un-availed leave shall neither be carried forward to next year nor encashed. YP may also be required to attend office on Saturday/Sundays and closed holidays and beyond normal office hours in public interest without any extra remuneration.

IV. **TA/DA:** No TA/DA shall be admissible for joining the assignment or on its completion. No other facilities such as DA, accommodation, reimbursement for phone/conveyance/ transport, foreign travel, personal staff, medical reimbursement, CGHS etc. would be admissible to the Young Professionals.

V. **Type of appointment:** The appointment will be purely on contract basis.

VI. **Contract Period:** Individual YP will be engaged for a period of one year, which may be extended by one year at a time (subject to the maximum tenure mentioned in these guidelines) as per the requirement and satisfactory Annual Performance Review based on clearly defined Key Performance Indicators, overall situation of requirement of YP by AERA and availability of funds under the relevant Budget Head. The contract can be terminated by either party by giving one month's notice in advance.

VII. Maximum Tenure: The maximum continuous tenure of YP will be for a maximum of three years (1+1+1) subject to factors mentioned in the MoCA's guidelines.

VIII. Extension beyond maximum tenure: Extension beyond the maximum tenure mentioned above may be considered for 1 more year under exceptional circumstances with the approval of Secretary, AERA.

IX. Terms of Payment of remuneration: The emoluments for engagement of Young Professional are to be fixed between ₹ 50,000/- per month to ₹ 56,000/- per month (all inclusive) depending upon the qualifications, expertise and work experience possessed by the candidate.

X. Annual Increment: Up to 6% of the consolidated remuneration subject to satisfactory performance.

XI. Maximum Remuneration: The maximum remuneration after accounting for annual increments and experience and after extension of YP with Post Graduation qualification will be about ₹ 62000.

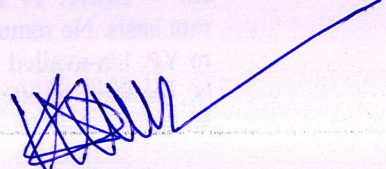
XII. Basis for Evaluation: The scrutiny of applications will be carried out by the Authority on the basis of required and desirable qualification and past work experience of individuals. Consultancy Evaluation Committee constituted for the purpose may conduct personal interview with the shortlisted applicants in compliance with the provisions of GFR. 2017.

XIII. Guidelines for submission of the Applications: The duly completed Application in prescribed format should be submitted so as to reach this Authority at below mentioned address on or before **05.30 P.M. on 04.10.2023**. Any application received after the above mentioned deadline will not be considered.

XIV. The Department reserves its rights, as follows: To decide to cancel this advertisement, and not to proceed in the matter. At any stage accept or reject any or all applications, without giving any explanation whatsoever.

2. Interested applicants may send their CV in the enclosed format (Annex-II) by email/post to the following address:-

Deputy Chief
Airports Economic Regulatory Authority of India, AERA Building, Administrative Complex,
Safdarjung Airport, New Delhi – 110003
Email address:- dychief@aera.gov.in


(Dr. Kamlesh Kumar)
Dy. Chief, AERA

TERMS OF REFERENCE FOR ENGAGEMENT OF 'YOUNG PROFESSIONAL' IN THE LEGAL DIVISION, AIRPORTS ECONOMIC REGULATORY AUTHORITY OF INDIA

The service of the 'Young Professional' would be utilized in carrying out the following tasks:

2.1 **Age Limit:** Should not be more than 32 years of age as on 31.08.2023.

2.2 **Scope of Work/Terms of Reference:**

- (i) To examine the AERA Appeal filed against the Orders issued by the AERA;
- (ii) To prepare Writ Petition/ Appeal on behalf of AERA;
- (iii) To assist Director(Legal) and Bench Officer in handling AERA litigation Before TDSAT and Supreme Court;
- (iv) To coordinate with advocates for finalising the Written Submissions on behalf of AERA;
- (v) To monitor progress of the Court Cases;
- (vi) To attend hearings of the cases where AERA is party and prepare report of proceedings of each hearing;
- (vii) To carry out Legal research;
- (viii) To maintain documentation and records of litigation involving AERA.
- (ix) Any other work assigned by Director(Legal) or Authority.

**Application Format for recruitment of Young Professional in the Legal Division,
Airports Economic Regulatory Authority of India**

Affix recent
passport size
photograph

1. Name:
2. Father's Name:
3. Date of Birth:
4. Domicile:
5. Nationality:
6. Mailing Particulars:

Postal / Current Address	Permanent Address	Phone / Mobile	e-Mail ID

7. Educational Qualification: *(Scanned copy needs to be attached)*

S. No.	Course	Subject	University' / Institute	Year of Passing	Division / Class

8. Desirable Qualification, if any: *(Scanned copy needs to be attached)*
9. Work Experience: *{Scanned copy needs to be attached}*

S. No.	Organization / Institute	Period from-to	Nature of work	Remarks

10. References (Name, Address, Phone, email ID to be given):

S. No.	Name	Address	Phone / Mobile	e-Mail ID

11. Additional information about work experience, nature of work etc. may be furnished separately as attachment.

Signature of the Candidate

Place:
Date: